



## HILL HOUSE SCHOOL

JG/mr

11 October 2019

Dear Parent/Guardian

### **Nursery Tapestry Account**

From this term we have chosen to use an online system of recording your child's learning in Nursery. Tapestry is a website which can be accessed on a computer or laptop, and also on any Apple or Android device such as a tablet or smartphone. We have chosen this company because they are a secure and also exciting way of keeping track of your child's development and their time with us.

Instead of using the paper way of recording, we will be able to instantly upload photos, videos and observations of your children. You will then receive an email to alert you that something new has been added to your Child's Learning Journal. You can log on and view what your child has achieved. A massive advantage of this system is that you can instantly add your own comments to entries, and can show your child's online book to members of the family.

The safeguarding of our children is very important to us. Everything that is added to Tapestry will be added to our school account and can only be viewed by school staff who use the system, and parents using their own log on. You will only have access to your child's own book and this cannot be seen by other parents. Also, it is crucial that you do not share photos or videos from your child's book on social media or through other online platforms. Any incidents, where this confidentiality is broken, will for safeguarding reasons, result in your access to the system being withdrawn.

We are very excited about introducing this system to our Nursery and would like you to find out more about it too. On the back of this letter you will find some 'Frequently Asked Questions' about the system.

Please follow the link to give us permission to set up a Tapestry account for your child. Please read this very carefully before completing and give your consent as soon as possible and no later than Friday 18 October. You will be given your account details in the next few weeks.

If you have any further questions please do not hesitate to contact me.

Yours faithfully

Mrs J Guest  
Early Years Coordinator

## **Frequently Asked Questions**

### **Why use an online system?**

Hand writing observations, printing out photos, cutting out and sticking all of these into a paper book is very time consuming. Taking photos and videos that can be instantly uploaded increases the time that staff can spend with your child supporting their learning.

We were also impressed with the way parents can instantly see what their child has been doing and can also share it with family members such as grandparents.

### **How do I get onto the system?**

If you consent to us using Tapestry for your child, school will set up an account for you and provide you with log on details.

Tapestry can be accessed online at: <http://eyfs.info/tapestry-info/introduction>

It is available as a free app from the Apple Store and also on Android devices.

We will ask you to provide us with an email address so that we can set up a personal account for you. This will be a secure way of logging in, and you will only be able to see your own child's book.

### **I don't have a computer, laptop, tablet or smartphone. How can I access Tapestry?**

If you are unable to access the Internet on any device at home, then you will still be able to access your child's book by arranging a mutually convenient time with your child's teacher / key person to come into school. You will be provided with access to your child's account and support if needed.

### **Why do you need my email address?**

Our email address is required in order to set you up with access to your child's account. It is to ensure security on the site and also so that we can email you when a new entry has been added for your child.