



HILL HOUSE SCHOOL

JG/mr

5 July 2019

Dear Parent/Guardian

30 Hours of Free Early Education Provision

As most of you will be aware now the increase in free early education provision from 15 hours to 30 hours for eligible parents has now rolled out nationally. I would like to remind parents that if you are eligible for the extra 15 hours of free early education per week from September, then you need to inform school of your eligibility code. You will have received your eleven-digit code when applying for the additional hours through the HMRC online application system. We will also need your National Insurance number.

If you have not already informed school with all the relevant information, please can you provide this information on the electronic reply slip by following the link below by Friday 23 August. We can then verify your code with the local authority, ready to receive the additional funding in September. If we do not receive your eligibility code to receive 30 hours of free early educational provision, then you will not be able to claim the additional 15 hours from September.

As you will be aware, every three months, you are required to reconfirm that you remain eligible for the 30 hours entitlement. If your details have not changed, you only need to tick a box in your childcare service account to confirm your details remain the same.

You should receive two reminders to reconfirm (4 weeks and 2 weeks before your reconfirmation deadline). If you miss the reconfirmation deadline, you will receive a message telling you that you are no longer eligible for the 30 hours entitlement. When the school validates your code it will show that you are in your grace period, which means that your child will be able to continue to access their 30 hours place until the end of the Summer term. To take up a place in September you will need to reconfirm their eligibility. You are able to do this through your childcare service account, even if you have missed your reconfirmation deadline.

Finally, I wanted to draw to your attention the fact that the small number of temporary codes that have been issued (beginning with '11') will expire approximately 3 months after they were issued. These parents have been advised by the HMRC Customer Centre that they will need to complete the full online application via the childcare service to continue to access a 30 hours place.

Yours faithfully

Mrs J Guest
EYFS Co-ordinator

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