



## HILL HOUSE SCHOOL

MS/mr

Dear Parent/Guardian

We would like to take this opportunity to explain what happens in Hill House Nursery regarding your child's Key Worker and how to use the Learning Journal booklet.

### **Key Worker Information**

Our Nursery is led by Mrs Sutton. If you have any questions or concerns regarding your child please address it as soon as possible either in person, email or telephone so we can deal with it immediately.



**Mrs Sutton**

The following staff will be the children's Key Workers:



**Mrs Beekie**



**Miss Talbot**



**Miss Binks**



**Miss Ruskin**

Your child's Key Worker will be .....

## **Learning Journal Booklet**

We get as excited as you do watching the children grow and learn new things. When we see the children doing something which makes us proud, we make an observation to go in their individual file.

In the back of each child's Learning Journal is a space for notes to be made of their achievements. If you see them doing something that makes you think WOW then write it down and bring it in to share with us. Attached are some examples of the sorts of things you might write down to share.

Inside your Learning Journal, you will find a variety of sheets. Some examples of these are the colours and shapes they can recognise, a sticker chart and self-help skills they have achieved i.e. putting their coat on. These sheets will be filled out by your child's Key Worker.

Also, a homework pack will be sent home at the start of term for you to work through in conjunction with your child's next steps. This will include a full set of Jolly Phonic letter flashcards, correct number and letter formation sheets, nursery rhyme booklet and home scissor skills information booklet.

Please concentrate on the numbers/letters or sounds of the week which will be displayed on the notice board. This includes practising saying the letter sound by sight and the action/song connected to that letter. Even if your child can recognise the letter, it is important that they can hear the sound at the beginning of a word. Once they are securely hearing and recognising the sound, they then need to be able to form the letter using the correct formation.

We are aware that all children develop at different rates so individual next steps for your child will be discussed at parents' evening.

Finally, as this is a home/school link please remember to look in your child's communication box each day for any pieces of work or crafts ready to take home.

Yours faithfully

Mrs Sutton  
Head of Nursery