



## HILL HOUSE SCHOOL

CR/vm

29 March 2019

Dear Parent/Guardian

### **Upper Sixth Leavers Information**

I trust that you are looking forward to a restful Easter break and that your son/daughter is planning to use the time well to revise for their upcoming A-level examinations. I am writing to set out details of study leave and important events for the rest of their time at Hill House Sixth.

### **Study Leave**

Study leave begins on Monday 20 May 2019, and from this time attendance at school other than for an examination is optional. All students are very welcome to work in school after this time and their teachers will be on hand to assist them in their preparations as usual.

### **During Exams**

The full school dress code is expected to be adhered to whenever students are in school during the summer term for exams, revision classes, private study etc. They must remember to check the times of exams and arrive in plenty of time – there is no worse preparation for them than rushing and feeling flustered. Please remind your son/daughter to pay close attention to the exam code of behaviour, with particular emphasis on rules for pencil cases, mobile phones, smart watches and conduct during the examinations.

### **Textbook returns and lockers**

Textbooks should be returned to school as soon as they are able to, but no later than the date of their final exam. These can be handed in to the school office where they will be signed off by a member of the office staff.

**Unfortunately, a charge may have to be made for any books which are not handed in on or before Monday 1 July.**

Padlocks should be removed from lockers and the contents completely cleared at the same time.

### **Results Day – Thursday, 15 August**

Results will be issued from 9 o'clock, in the Sixth Form Centre. Remember that your son/daughter can check the status of their applications from around 8 o'clock on results day on UCAS Track. If universities have not made their decisions, there is no need to for them to panic; it can take some hours for decisions to be processed.

They do all need to make sure they are fully aware of the procedures regarding acceptance of offers, contacting universities to clarify decisions, Adjustment and Clearing all of which have been discussed in enrichment sessions. They can refresh their memories using the UCAS website or by talking to me.

Staff will be available in school all day on Thursday 15 August and until 12 o'clock on Friday 16 August to assist with any issues arising from results and/or university applications. If your child knows that they are coming into school wanting to make some changes to their university arrangements please ensure they bring their UCAS ID, Track log-in details and a mobile phone into school.

### **Other Events**

I would also like to take the opportunity to remind you of some other events occurring in the summer term:

Senior Sports Day	Friday 24 May	Keepmoat Stadium 1pm
6th Form Prom	Wednesday 3 July	Ye Olde Bell
Sports Dinner	Friday 5 July	Castle Park 7pm
Speech Day	Wednesday 10 July	Attendance at this event is compulsory for all students.

Once again, I would like to wish you a relaxing Easter and a successful Summer Term.

Yours faithfully

Mrs Caroline Rogerson  
Assistant Head